



Green Built Home Registration

Owner / Developer / Builder Name: _____

Address _____

City _____ State _____ Zip _____

Contact _____ Phone _____ Fax _____

Email _____ Web site _____

SUBMITTAL REQUIREMENTS PER HOME

Project Name _____

Site Address _____ City _____

Estimated completion date: _____

Number of Units: _____

- 1* Complete Green Built Home Checklist
- 2* Site Plan:
- 3* Provide erosion control methods and locations.
- 4* Indicate the limit of site disturbance.
- 5* Show building footprint and driveway location(s).
- 6* Architectural Floor Plans:
- 7* Floor plans drawn to scale and fully dimensioned.
- 8* Provide dimensions of roof eaves and overhangs.
- 9* Architectural Elevations:
- 10* All elevations drawn to scale.
- 11* Elevations shall show proposed finished elevation of floor and roofs on all levels.
- 12* Architectural Cross Sections:
- 13* Show cross section to provide internal detail to evaluate construction technique and materials used.
- 14* Product/Materials Information:
- 15* Provide a list of materials used for this project or a copy of the project specifications.
- 16* List of Unit Addresses:
- 17* Building Envelope Energy Efficiency:
- 18* Provide a letter, signed by the mechanical engineer or responsible party, declaring that the project is fully compliant with ASHRAE 62.1-2007 (high rise projects 4 stories or greater) or ASHRAE 62.2-2007 or ENERGY STAR New Homes standard (low rise projects 3 stories or less).

*** Payment Information: All Wisconsin Green Built Multi-family projects are subject to a Project Registration and Certification Fee. See below:**

FEE SCHEDULE

Please check one:	
<input type="checkbox"/> WHEDA LIHTC Project	<input type="checkbox"/> Non-LIHTC Project
*Project Registration/Certification:	
<input type="checkbox"/> \$70 per unit	<input type="checkbox"/> \$100 per unit
TOTAL FEE:	
\$ _____	\$ _____

****Please note: The cost of project verification is separate from the certification fee and is negotiated with each verifier.*

Please send Checklist, submittals, and payment to:

WEI — Green Built Home
16 N. Carroll Street, Suite 840
Madison, WI 53703
www.weigogreener.org

Verification and Certification:

Green Built Home and its verifier partners will review completed Checklists, plans, and specifications, conduct site visits and complete verification documentation to determine the Wisconsin Green Built Home Checklist point total and WEI will issue the Certification with the final Checklist point total to the builder/developer.

Verification may include testing and may also require that the builder provide information such as: rating certificates, spec sheets, invoices, labels, product literature, and material safety data sheets (MSDS) as documentation.